

## INTERLOCAL AGREEMENT

BJA FY 21 Edward Byrne Memorial Justice Assistance  
Grant (JAG) Program- Local Solicitation  
CFDA #16.738

BEXAR COUNTY AND CITY OF SAN ANTONIO

Grant# [*Application GRANT13429795*]

Total Allocation: \$864,255

**[DRAFT FOR REVIEW BY COSA]**

STATE OF TEXAS

COUNTY OF BEXAR

§ INTERLOCAL AGREEMENT FOR 2021 EDWARD  
§ BYRNE MEMORIAL JUSTICE ASSISTANCE  
§ GRANT PROGRAM FUNDING OPPORTUNITY  
§ CFDA NUMBER 16.738

This interlocal agreement (the "Agreement") regarding the 2021 Byrne Justice Assistance Program ("JAG") award is entered into between the County of Bexar, a political subdivision of the State of Texas ("COUNTY") and the City of San Antonio, a Texas home-rule municipal corporation ("CITY") (each also referred to individually as a "Party" or, collectively, the "Parties"), pursuant to authority granted under the Interlocal Cooperation Act, Tex. Gov't Code Ann. §791.001, *et seq.*

**RECITALS**

1. The Department of Justice ("DOJ") requires either CITY or COUNTY, but not both, to submit an application for the 2021 JAG award for which the Parties are eligible and to serve as fiscal agent for the funds.

2. At CITY's request, COUNTY has agreed to serve as the applicant and fiscal agent for the funds.

3. Each Party, in performing governmental functions or in paying for the performance of governmental functions under this Agreement, shall make the performance or payments from current revenues.

4. Each Party finds that the performance of this Agreement is in the best interests of both Parties and that the undertaking will benefit the public.

**ARTICLE I  
PURPOSE**

1.01 The purpose of this Agreement is to establish the terms under which the Parties will apply for and expend the 2021 JAG award for which the Parties are eligible.

**ARTICLE II  
TERM**

2.01 This Agreement becomes effective when executed by all Parties and, except as otherwise provided, will expire when all obligations of the Parties under this Agreement have been performed or on September 30, 2024, whichever is earlier (the "Term").

**ARTICLE III  
APPLICATION FOR FUNDS**

3.01 COUNTY will apply for the 2021 JAG award on behalf of the Parties.

3.02 COUNTY will serve as fiscal agent for the JAG award.

**ARTICLE IV**  
**ALLOCATION**

4.01 The Parties have allocated between themselves the **EIGHT HUNDRED SIXTY-FOUR THOUSAND TWO HUNDRED FIFTY FIVE DOLLARS AND ZERO CENTS (\$864,255)** Fiscal Year (“FY”) 2021-22 JAG award for which COUNTY will apply, taking into account the certification of the Office of the Texas Attorney General to the DOJ regarding the “disparate funding situations” in Bexar County, Texas.

4.02 CITY is allocated **THREE HUNDRED FORTY FIVE THOUSAND SEVEN HUNDRED TWO DOLLARS AND ZERO CENTS (\$345,702)** of the 2021 JAG award for projects identified in **Exhibit “A”** that prevent, reduce and control crime, improve public safety, and better serve the efficient administration of justice, which funds must be expended no later than September 30, 2024. If CITY desires to reprogram funds allocated for a project identified in **Exhibit “A”**, it shall submit the proposed change to COUNTY’s Auditor and its Department of Management and Finance (the “Department”) for approval prior to expending funds on the change. The Auditor’s and the Department’s review of the proposed change must be completed within ten (10) business days of receipt. If either the Auditor or the Department do not approve the proposed change, the matter will be resolved by a conference call among the Auditor, CITY’s representative and DOJ. Requests for reprogramming by CITY must be received by the Auditor and the Department no later than six (6) months before the expiration of the four-year Term of the grant award. Any JAG funds not expended by the end of the Term shall be returned to COUNTY within thirty (30) calendar days after the end of the Term.

4.03 COUNTY is allocated **FIVE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED FIFTY FIVE DOLLARS AND ZERO CENTS (\$518,553)** of the 2021 JAG award for projects identified in **Exhibit “A”** that prevent, reduce and control crime, improve public safety and better serve the efficient administration of justice, which funds must be expended no later than September 30, 2024.

4.04 COUNTY will pay CITY that portion of the JAG award allocated to CITY under this Agreement within fifteen business (15) days of receipt of the funds.

4.05 Each Party shall place its allocation in a trust account. Any interest earned by that account must be spent in accordance with the requirements of the JAG Program. If CITY desires to spend the interest on a project that is not identified in **Exhibit “A”**, the Parties will follow the process for reallocation of funds identified in Article IV, Section 4.02 above.

**ARTICLE V**  
**COMPLIANCE WITH LAWS**

5.01 Each Party warrants and represents that the expenditure of its allocation under the JAG Program for grant year 2021 will fully comply with all legal requirements for use of the funds and for the purposes specified in all applicable statutes, rules or regulations pertaining to the JAG Program including, but not limited to, those expressly set out in this Agreement and any exhibits attached hereto.

**ARTICLE VI**  
**PROGRAM RECORDS AND REQUIREMENTS**

6.01 CITY shall maintain all records relating to the receipt and disbursement of the 2021 JAG funds and all records that quantify or identify the allocation of resources, performance of activities, services and/or positions funded by the 2021 JAG funds until three (3) years after all of those funds have been expended.

6.02 Upon giving reasonable Notice, COUNTY's Auditor or their representative may review the records maintained by CITY in accordance with Article VI, Section 6.01 above. CITY shall make all records available for review within a reasonable amount of time after receipt of COUNTY Auditor's Notice, but in no event later than fifteen (15) calendar days after receipt of the Notice described herein.

6.03 Prior to the annual closure of CITY offices during the December holidays, the CITY shall provide all end-of-year reporting and expenditures to the COUNTY's Grants Coordinator and the COUNTY Auditor's Office. All DOJ financial reporting is due every year by December 30<sup>th</sup>.

**ARTICLE VII**  
**LIABILITY**

7.01 Nothing in the performance of this Agreement will impose any liability for claims against either Party other than claims for which the Texas Tort Claims Act may impose liability.

7.02 Each Party shall be responsible for its own actions in providing services under this Agreement.

**ARTICLE VIII**  
**TEXAS LAW TO APPLY**

8.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties under this Agreement are performable in Bexar County, Texas.

**ARTICLE IX**  
**LEGAL CONSTRUCTION**

9.01 If any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal or unenforceable in any respect, then this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained in this Agreement.

**ARTICLE X**  
**ENTIRE AGREEMENT**

10.01 This Agreement supersedes any and all agreements, either oral or in writing, between the Parties with respect to the subject matter, and no other agreement, statement or promise relating to the subject matter of this Agreement will be valid.

10.02 This Agreement does not create any rights in any party not a signatory to this Agreement.

**ARTICLE XI**  
**AMENDMENT**

11.01 No amendment, modification or alteration of the terms of this Agreement will be binding unless it is in writing, dated subsequent to the date if this Agreement and duly executed by the Parties.

**ARTICLE XII**  
**LIAISONS AND NOTICE**

12.01 COUNTY employee Mia Buentello-Garcia and/or a representative from Bexar County Budget and Finance shall be COUNTY's designated representative ("Grants Coordinator") responsible for the management of this Agreement unless CITY receives written Notice to the contrary from COUNTY.

12.02 CITY Police Department employee, Robert C. Looney and/or a representative from the San Antonio Police Department shall be CITY's designated representative responsible for management of this Agreement unless COUNTY receives written Notice to the contrary from CITY.

12.03 Communications between CITY and COUNTY must be directed to the designated representatives of each as set forth above.

12.04 For purposes of this Agreement, all official communications and notices among the Parties ("Notice") will be deemed sufficient if in writing and either hand-delivered or mailed, by registered or certified mail with postage prepaid, to the addresses set forth below:

**CITY:** Police Department  
Office of the Chief  
City of San Antonio  
P.O. Box 839966  
San Antonio, Texas 78283-3966

**WITH COPY TO:** External Relations Department  
City of San Antonio  
P.O. Box 839966  
San Antonio, Texas 78283-3966

**COUNTY:** Nelson W. Wolff  
Bexar County Judge  
101 W. Nueva, Suite 1019  
San Antonio, Texas 78205

**WITH COPY TO:** Leo S. Caldera, CIA, CGAP  
County Auditor  
101 W. Nueva, Suite 800  
San Antonio, Texas 78205

Notice of change of address by either Party must be made in writing and delivered to the other Party's last known address within five (5) business days of the change.

EXECUTED IN TRIPLE ORIGINALS ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

**COUNTY OF BEXAR**

**CITY OF SAN ANTONIO**

BY: \_\_\_\_\_  
NELSON W. WOLFF  
County Judge

BY: \_\_\_\_\_  
ERIK WALSH  
City Manager

ATTEST:

BY: \_\_\_\_\_  
TINA J. FLORES  
City Clerk

**APPROVED AS TO LEGAL FORM:**

**APPROVED:**

BY: \_\_\_\_\_  
GENEVIEVE GILL  
Assistant Criminal District  
Attorney - Civil Section

BY: \_\_\_\_\_  
ANDREW SEGOVIA  
City Attorney

**APPROVED AS TO FINANCIAL CONTENT:**

BY: \_\_\_\_\_  
LEO S. CALDERA, CIA, CGAP  
County Auditor

BY: \_\_\_\_\_  
DAVID SMITH  
County Manager

## **Exhibit "A"**

- I. Project Abstract, Application and Budget Narrative
- II. Budget Summary
- III. Bexar County Commissioners Court Agenda of Public Hearing and Presentation
- IV. Certifications and Assurances by the Chief Executive of the Applicant Government  
(Honorable Judge Nelson W. Wolff, County Judge)

**I. Project Abstract, Application and Budget Narrative**

**FY 2021 Justice Assistance Grant  
Bexar County and the City of San Antonio Disparate Jurisdiction**

**I. Project Abstract**

**Applicant's Name:** Bexar County, Texas (Fiscal Agent)

**Title of the Project:** FY 2021 Joint Bexar County and City of San Antonio Justice Assistance Grant Request

**Total Request:** \$864,255

**Goals of the Project:** The goals of the project are to adhere to the Department of Justice regulations and regulations for local law enforcement projects that range from problem-solving courts to the improvement of public safety through equipment purchase for law enforcement.

The major aims of the project include continuation funding for the Adult Treatment Court Collaborative, provide law enforcement investigations of children who have suffered domestic and funding allocated to purchase protective equipment for law enforcement.

The County's project, the Adult Treatment Court Collaborative focuses on the Adult Drug Court Misdemeanor and Felony and DWI Courts modeled after the Ten Key Components as articulated by the Bureau of Justice Assistance (BJA) and the National Association of Drug Court Professionals (NADCP). The County will make a sub award to the City of San Antonio (COSA) to continue their efforts in the community to furnish law enforcement investigations of children who have suffered domestic or sexual violence through the work of the Child Welfare Investigators.

## **Bexar County FY 2021 Justice Assistance Grant (JAG)**

### **Program and Budget Narrative**

#### **A: Description of the Issue:**

*The following project constitutes the funding priorities of Bexar County.*

#### **Adult Treatment Court Collaborative**

##### **1. Adult Drug Court Misdemeanor Probation**

**Allocation:** \$44,599 (Salaries and Benefits)

**Position Funded:** One Adult Drug Court Misdemeanor Probation Officer

**Purpose Area:** Drug Treatment and Enforcement Program

***Continuation Project since 2009 Recovery Act JAG (ARRA)***

The Bexar County Adult Criminal Drug Court is a post-adjudication program that serves as an alternative to jail and prison. This court is modeled after the Ten Key Components as articulated by the Bureau of Justice Assistance (BJA) and the National Association of Drug Court Professionals (NADCP). This project will fund salaries and benefits for one adult probation officer for the misdemeanor adult drug court. The Adult Drug Court Probation Officer will be responsible for preparing monthly Personnel Activity Reports to satisfy grant documentation regulations. The Adult Drug Court Probation Officer's duties entail having routine contact with the participants of the drug courts and monitoring the terms and conditions of the drug court enrollment process: drug treatment and assessments, service delivery plans, judicial supervision, drug testing, case management, and program evaluation to interdisciplinary education phases. The staff of this problem-solving court will follow the course of a participant versus punishment and incarceration.

##### **2. Adult Drug Court Misdemeanor and DWI Court Intake Services**

**Allocation:** \$56,570 (Salaries and Benefits)

**Position Funded:** One Adult Drug Court and DWI Court Intake Specialist

**Purpose Area:** Drug Treatment and Enforcement Program

***Continuation Project since 2016 reprogrammed JAG funding***

The Bexar County Misdemeanor Adult Drug Court and DWI Court focuses on offenders convicted of misdemeanors including their second DWI offense. Bexar County provides a specialized intervention to these offenders. The program serves as a smart approach to reducing fatalities and reducing recidivism (DWI-thirds and other felony offenses). An Intake Specialist assigned to both courts allows for standardized eligibility determination, screening and assessment.

##### **3. Misdemeanor Adult Drug Court Case Management**

**Allocation:** \$83,620 (Salaries and Benefits)

**Position(s) Funded:** One Adult Drug Court Misdemeanor Case Manager

**Purpose Area:** Drug Treatment and Enforcement Program

### ***Continuation Project since 2016 reprogrammed JAG funding***

The Bexar County Adult Drug Court focuses on offenders convicted of their second DWI offense. Bexar County provides a specialized intervention to DWI offenders on the misdemeanor level. The program serves as a smart approach to reducing fatalities and reducing recidivism (DWI-thirds and above). This program improves adjudication by ensuring that alcohol abuse is addressed immediately and future drunk driving is decreased. The Bexar County DWI Court takes advantage of numerous evidence-based criminal justice and clinical interventions. It creates a therapeutic environment within the criminal justice system such that rules are definite, easy to understand, and most important, compliance within the individuals control. The Case Manager is responsible for routine contact with the court's participants: data tracking, a DWI treatment plan, judicial supervision, drug testing, case management, and participant evaluation are incorporated. This court handles approximately 40-50 participants at any given time and funding this position will allow participants to receive case management and service coordination.

#### **4. Felony Adult Drug Court Case Management**

**Allocation:** \$83,834 (Salaries and Benefits)

**Position(s) Funded:** One Adult Drug Court Case Manager

**Purpose Area:** Drug Treatment and Enforcement Program

***Continuation Project since FY2020***

The Adult Felony Drug Court has existed for over ten years and has graduated more than 300 individuals to date. The court aligns with the Ten Key Components as articulated by the Bureau of Justice Assistance (BJA) and the National Association of Drug Court Professionals (NADCP). This request includes funding for salaries and benefits of one Case Manager devoted to the Adult Felony Drug Court, who will focus on direct service coordination, including linking high-risk participants to a network of providers and ancillary services in Bexar County. Individuals referred to the Felony Drug Court are often made by any one of the fifteen different criminal district courts, defense attorneys, Adult Probation Department and participants may self-refer. Eligibility determination is based on a chemical dependency screening at the time of referral, and a semi-structured interview between the Court staff and participant to discuss the treatment court philosophy as well as outline a plan for motivation to change. Customarily, upon 30 days of sobriety, behavioral health assessments are offered as clinically indicated. These assessments do not occur until after 30 days in order to allow for behavioral health issues to emerge from the fog of chemical dependency. In some cases, it is determined that the clinical interests of the participant are best served by having him/her switch to a different treatment court docket (i.e. Mental Health Court, Dual Diagnosis Court).

#### **5. DWI Court Case Management**

**Allocation:** \$165,157 (Salaries and Benefits)

**Position(s) Funded:** Two DWI Case Managers

**Purpose Area:** Drug Treatment and Enforcement Program

***Continuation Project since FY2020***

The misdemeanor DWI Court began operations on September 1, 2014 based on a grant award from the Texas Department of Transportation. The Court is located at the Bexar County Courthouse in the Cadena Reeves Justice Center and the presiding judge is the Honorable Tommy Stolhandske. The felony DWI Court was created two years later and is housed walking distance from the County jail at the Bexar County Reentry Center. The presiding judge is the Honorable Ernie Lewis Glenn. While the DWI Court addresses all ten drug court standards as articulated by BJA, funding for this grant will be dedicated principally to Standard Six (Complementary Treatment and Social Services) and Standard Eight (Multidisciplinary Team). Specifically, case management will be based on the Assertive Community Treatment (ACT) evidence-based model. The DWI Court will have two case managers, one will be assigned to 40 misdemeanor offenders and the other one will be assigned to 40 felony offenders. With this grant, the Bexar County DWI Court anticipates that it will be able to serve an active caseload of 40 misdemeanor offenders (DWI-2nds) and 40 felony offenders (DWI-3rds). The average length of stay for the misdemeanor offender is 12 months while the average length of stay for the felony offender is 18 months. Thus, there will be a total number of 120 misdemeanor offenders and a total number of 80 felony offenders served with this grant. The DWI Court will use the Texas Risk Assessment System (TRAS) to identify individuals who are the highest risk/highest need individuals for enrollment.

**6. Misdemeanor DWI Adult Drug Court Management**

**Allocation: \$13,124 (12.5% of Salary and Benefits)**

**Position(s) Funded: Adult Drug Court Manager**

**Purpose Area: Drug Treatment and Enforcement Program**

***Continuation Project since FY2020***

The Bexar County Adult Misdemeanor and Felony Drug Court is based on the Ten Key Components of model drug court programs as outlined by the National Association of Drug Court Professionals (NADCP). The goal of the Drug Court is to provide these offenders with a model program that focuses on accountability, treatment, and community-based supervision; thereby facilitating re-entry into the community, reducing recidivism, and reducing the County Jail and State Prison populations. Referrals into the Drug Court are made by the various Criminal District Court and County Court-at-Law judges. Once a referral is made, a drug dependency assessment is made in order to determine the appropriateness of the Drug Court for the individual. The Drug Court involves weekly case staffing in which an interagency case coordination team reviews the individualized treatment plan of each participant and makes recommendations based on the progress of the participant. Target behaviors of abstinence and recovery are monitored with weekly drug screens. The Judge is advised of behavioral changes warranting incentive or sanction. In addition to a full spectrum of substance abuse services, the Court also accesses additional ancillary services such as behavioral health counseling, Medicaid enrollment, housing, education, and job training. Drug Court graduation occurs when all program requirements have been completed. This request will fund a small portion (12.5%) of the Adult

Misdemeanor Drug Court Manager's salary and benefits. The Court Manager will provide supervision and monitoring of the program.

**7. Sheriff's Office Enhancement Project**

**Allocation: \$53,692**

**Purpose Area: Law Enforcement Programs (Equipment)**

The Bexar County Sheriff's Office Enhancement Project aims to provide respiratory protection equipment to law enforcement deputies who respond to civil unrest and crowd control situations. During recent civil unrest demonstrations, deputies were ill-equipped to respond to various chemicals and liquids thrown at them. In addition, deputies were left vulnerable to airborne viruses such as covid-19 or other types of airborne variants that could potentially be fatal. The riot control gas masks are the tactical equivalent of the common respirator; this protective equipment will purify breathable air by filtering out hazardous chemical and biological agents that could incapacitate law enforcement officers.

**8. Bexar County NIBRS Set-Aside**

**Allocation: \$15,557**

**NIBRS Project Description:**

Bexar County will continue its efforts toward implementing a new consolidated Records Management System to track all relevant case information within a single database. Currently, information resides in various disparate systems making it difficult to centrally track and report the required statistics. This project will provide for the purchase and implementation of an enterprise-wide system allowing for storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. The total estimated cost of this project is \$4,500,000. The project has successfully been implemented in the first "trial" department, and will continue to be rolled-out by the end of the calendar year. Personnel costs for a Public Safety Analyst Programmer II in the Records Management System project will be billed for this position with the NIBRS set-aside from JAG funds.

**9. Training to Enhance Adult Drug Court Collaborative**

**Allocation: \$2,400 (costs include registration, lodging, and air travel)**

**Purpose Area: Drug Treatment and Enforcement Programs**

Provide training to at least one staff or Judge in the Adult Drug Court or Specialty Court program to attend the National Association of Drug Court Professionals RISE22 Conference in Nashville, Tennessee beginning July 25—28, 2022.

Travel to the RISE22 Conference will provide professional development and training to adult drug court staff or judge to gain Legal Education Credits or Continuing Education Credits in the field of Treatment courts, evaluation, supervision, law and other issues impacting the Drug Court program. This conference brings together judges, law enforcement officials, treatment providers, drug and veterans court coordinators, researchers, leading authorities on best practices in adult, juvenile, and veterans substance abuse treatment, drug court graduates, veteran treatment court graduates, probation officers, attorneys, consumer advocates, and experts in the treatment court field. This conference is recognized as the leading training conference in the treatment court field.

The following initiative constitutes the funding of the city of San Antonio Police Department (SAPD). The city of San Antonio will continue its law enforcement efforts for the following program:

**1) San Antonio Police Department's Child Welfare Strategic Alliance Task Force**

**Allocation:** \$335,331 (Salary and Benefits)

**Position Funded:** Two Detective Investigators

**Purpose Area:** Law Enforcement Program

Continue the City of San Antonio efforts of the Child Welfare Strategic Alliance Task Force by providing salaries and benefits for two detective investigator positions (Child Welfare Crimes) for \$335,331. This program will continue supporting the joint City/County project whose purpose is to conduct investigations regarding the sexual and domestic abuse cases involving children. This project collaborates with the Bexar County Sheriff's Office, the Bexar County District Attorney, Bexar County Department of Community Resources, the Texas Department of Family and Protective Services, Christus Santa Rosa Children's Hospital, and Child Safe (a child advocacy non-profit). The City of San Antonio Police Department, Sex Crimes Unit is tasked with the investigation of more than 28 different offenses; a large portion of the Special Victim's Unit caseload involves child victims.

**2) City of San Antonio NIBRS Set-Aside**

**Allocation:** \$10,371

**NIBRS Project Description:**

COSA will continue its efforts at upgrading its records management system and mobile field reporting software. The current system supports the generation of data to report summary UCR information to TxDPS. Officers already use laptops to enter incident reports. SAPD uses offense codes mapped to NIBRS/UCR offense classifications from the state penal codes so the NIBRS crime classifications are already included in the system. However, the Automated Field Reporting (AFR) system has been customized for SAPD and does not include the NIBRS edits although the data elements appear to be included in the design. Given that the software architecture has the capability to focus on NIBRS reporting and subsequently to generate UCR, the project strategy will mostly focused on inserting and activating the NIBRS edit rules in the AFR software and to create an automated extraction and reporting program in a format acceptable to TxDPS. SAPD also estimates expenditures for staffing, equipment, training, IT assessments and maintenance. Funding from the 3 percent set aside for NIBRS Compliance will go towards supporting these efforts.

**B: Project Design and Implementation:**

Each year, Bexar County and the city of San Antonio engage in a strategic planning process that assists with determining what the funding priorities are for the community. First Bexar County and the city of San Antonio determine what the funding allocations will be between the shared local governments. Historically, Bexar County has taken 60% of the funding allocation while the city of San Antonio has been allocated 40% of the funding.

Bexar County maintains a Justice Assistance Grant (JAG) Advisory Committee that consists of a representative of every county office and department. These individuals are responsible for receiving grant applications internal to county government for this funding stream and ranking the priorities of the county. This year, the time line was as follows:

<b>What:</b>	<b>When:</b>	<b>Who:</b>
Bexar County received notification of the official release of the FY 2021 JAG Local Solicitation from the U.S. Department of Justice (USDOJ).	July 8, 2021	Department of Justice
Released Bexar County internal JAG applications to law enforcement offices and departments.	July 10, 2021	Ms. Mia Buentello-Garcia, Bexar County Grants Coordinator
Due date for Bexar County internal JAG applications from law enforcement offices and departments.	July 26, 2021	County Offices and Departments
Bexar County convenes the Bexar County JAG Advisory Committee to hear office and department presentations, review applications, rank applications, and make recommendations for funding to Bexar County Commissioners Court.	August 3, 2021	JAG Advisory Committee; County Offices and Departments
Commissioners Court 30 Day Governing Body Review, Public Hearing, and Presentation of FY 2021 JAG allocations for Bexar County and City of San Antonio.	August 10, 2021	Commissioners Court; Ms. Tina Smith Dean, Assistant County Manager
Commissioners Court approves submission of JAG grant application.	August 10, 2021	Commissioners Court
Grant submission	August 16, 2021	Ms. Mia Buentello-Garcia, Bexar County Grants Coordinator

Send finalized Inter-Local Agreement to COSA	August 20, 2020	Ms. Mia Buentello-Garcia, Bexar County Grants Coordinator
Commissioners Court to approve the FY 2021-22 JAG Inter-Local Agreement with COSA.	September 14, 2021	Commissioners Court
FY 2021 - 22 JAG Projects Begin	October 1, 2021	County Offices and Departments, COSA

**C: Capabilities and Competencies:**

The capability and experience of the Bexar County and the city of San Antonio staff assigned to the various JAG initiatives in particular and the overall management of the JAG grant-funding stream in particular have already been established. Both governmental entities have demonstrated experience within the fields of substance abuse treatment, child abuse and neglect, law enforcement, community supervision, juvenile issues, and other criminal justice subject matter expertise. Together, staff has the racial/ethnic characteristics of the target population as well as the bilingual/bicultural capacity required for a diverse community.

**Bexar County Justice Assistance Grant (JAG) Advisory Committee:** The Bexar County Justice Assistance Grant (JAG) Advisory Committee has existed since the inception of JAG as a funding stream. Prior to the creation of the JAG funding stream, the Advisory Committee existed as the Local Law Enforcement Block Grant (LLEBG) Advisory Committee. This committee is composed of one representative of each office and department of Bexar County. These offices and departments not only include the law enforcement, criminal justice and court system representatives, but also include representatives from the Budget Office, Auditor’s Office, Information Technology Department, Purchasing Department, and other departments. Each representative is a voting member of the committee. The committee meets on an ad hoc basis and is convened as necessary.

**D: Plan for Collecting the Data required for this Solicitation’s Performance Measures:**

Bexar County has a solid track record of complying with the various performance measures that demonstrate the results of the work carried out under this award. Bexar County is already familiar with the BJA Performance Measurement Tool (PMT) and has experience uploading performance measures. Bexar County will report quarterly on PMT and semi-annually in JUSTGrants.

## **II. Budget Summary**

**Budget Summary**  
**Total Request: \$864,255**

<b>Adult Drug Court Collaborative - Personnel Costs</b>	
1 FTE - Misdemeanor Drug Court Case Manager - C. Lopez	\$83,620
1 FTE - Felony Drug Court Case Manager E. Guajardo	\$83,834
1 FTE - DWI Case Manager - J. Caldbeck	\$83,608
1 FTE - DWI Case Manager - J. Robles	\$81,549
1 FTE - Misdemeanor/DWI Court Intake Specialist - C. Casarez	\$56,570
1 FTE - Misdemeanor Drug Court Probation Officer - D. Hathaway	\$44,599
1 FTE - Adult Drug Court Manager - R. Ruiz (12.5% of salary and benefits)	\$13,124
<b>Sheriff's Office - Equipment</b>	
Equipment - Protective face gear for deputies (100 gas masks @ \$536.92 each)	\$53,692
<b>Travel and Training Costs</b>	
One staff or Judge from Specialty Courts to attend the RISE22 NADCP Conference. Costs covered include registration, lodging, and air travel. (July 25-28, 2022 in Nashville, TN)	\$2,400
<b>3% NIBRS Compliance</b>	
NIBRS Compliance	\$15,557
<b><i>Bexar County Allocation</i></b>	<b><i>\$518,553</i></b>

<b>Sub-recipient - City of San Antonio</b>	
Personnel Costs - Two (2) SAPD Child Welfare Investigators	\$335,331
3% NIBRS Compliance	\$10,371
<b><i>COSA Allocation</i></b>	<b><i>\$345,702</i></b>

Narrative of the projects and budgets are detailed in the following pages.

### **III. Commissioners Court Agenda of Public Hearing and Presentation**

**IV. Certifications and Assurances Chief Executive of the Applicant Government  
Honorable Judge Nelson W. Wolff, County Judge**

U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

Edward Byrne Justice Assistance Grant Program FY 2021 Local Solicitation

**Certifications and Assurances by the Chief Executive of the Applicant Government**

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2021 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

  
\_\_\_\_\_  
Signature of Chief Executive of the Applicant Unit of  
Local Government

Nelson W. Wolff  
\_\_\_\_\_  
Printed Name of Chief Executive

Bexar County  
\_\_\_\_\_  
Name of Applicant Unit of Local Government

  
\_\_\_\_\_  
Date of Certification

County Judge  
\_\_\_\_\_  
Title of Chief Executive